

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Media Center
Originally scheduled for January 27, 2015
Rescheduled for February 17, 2015
6:00 P.M.

AGENDA

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

2. Pledge of Allegiance

3. Roll Call

Eugene Cattani	Erik Gardner (SLH)	Alfred Sorino
Kenneth Clayton	Heather Garrett-Muly	Tedd Vitale (Brielle)
Linda DiPalma	Thomas Pellegrino	James Walsh
Mark Furey (Belmar)	Colleen Smith	

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of December 16, 2014 and the Reorganization Meeting and Closed Executive Session of January 5, 2015. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exist.

7. Superintendent's Report & Information Items

- Enrollment – **Document A**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document B**

- HIB Report – **Document C**
- January 23, 2015 Walk-thru at St. Denis with the Mayor and our professionals
- Strategic Planning

Recommend approval and acceptance of the Superintendent’s Reports.

8. Student Board Representative Report

9. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

MANASQUAN

General Items

- 10. Recommend** approval of the following transportation contract and agreement beginning January 20, 2015 and ending June 30, 2015:

<u>Route No.</u>	<u>Contractor</u>	<u>School</u>	<u>Hours</u>	<u>Student(s)</u>	<u>Cost</u>
E4844	Briggs	Shrewsbury Boro School	8:30-2:55	1	\$25,987.50 Incl. 1:1 aide

- 11. Recommend** approval of the revised appointments to positions specified for the period beginning January 5, 2015 and ending at the next reorganization meeting of the Manasquan Board of Education: (Corrections to previously approved appointments from January 5, 2015)

- Basic Skills Instruction Person & Representative: Donald Bramley
- Compliance Officer/Committee Coordinator under P.O. 94-142 Sec. 504 NJ Rehabilitation Act 1973: Sean McCarthy
- Chemical Hygiene Officer: Jesse Place

- 12. Recommend** approval of Dr. Smoller, Developmental Pediatrician, to conduct a developmental pediatric evaluation at a rate of \$450.00 for elementary school student #272538 as part of a Child Study Team Evaluation.

- 13. Recommend** approval of speech/language therapy services, as per Special Education Settlement for student #2444 to be billed separately from tuition (OOD placement), not to exceed \$10,000.00 for the 14/15 SY.

- 14. Recommend** to approve Barbara O’Boyle, of Always Available physical therapy services, for additional hours for the 14/15 SY as follows; 240 hours @ \$80.00 per hour, not to exceed \$19,200.00.

- 15. Recommend** to approve the carryover amount of \$1,865.00 from 13/14 SY to 14/15 SY due to

non-expenditure of non-public funds in the basic IDEA grant.

- 16. Recommend** to approve the hiring of a full-time, Special Education Paraprofessional to support a newly identified kindergarten student, #272505, with autism.
- 17. Recommend** to approve David G. Katz, an Orthon-Gillingham Specialist, to complete a Program Assessment of the Special Education Reading Program in the elementary school at a rate of \$800.00 for student #2285.
- 18. Recommend** approval of the Superintendent’s Quantitative Merit Goal focused on developing administrative capacity through literature and discussion as per **Document D**.

Personnel

- 19. Recommend** approval of the Elementary School personnel as per **Document E**.

Professional Days

- 20. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
January 13, 2015	Rich Kirk	Monmouth Univ.	NJDOE PARCC Online Assessment Training	No	None
February 4, 2015	Rich Kirk, Rob Markovitch, Laura Wahl, Jessica Ciriello, Lauren Gawron, Cathy Taft, Donna Mead, Kali Mura, Elyse Boyes	Monmouth County Curriculum Consortium, Millstone Township	Next Generation Science Standards	Yes - 8	\$79 each registration \$15.50 each mileage
February 6, 2015	Oriana Kopec	Mullica Hall	STEM Workshop	Yes	\$139 registration \$51.83 mileage
February 11, 2015	Teri Trumpbour Lynn Walsh	Cherry Hill	Workshop on preparing Pre-K and Kindergarten students to meet the common core standards	No	\$229 registration

Student Action

Field Trips

- 21. Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
February 2015	Jim Fagen	History (high school & elementary students)	United Nations	To learn about the history and workings of the United Nations	Yes - 4	transportation 2 buses @ \$475 each	None

March 26, 2015	Laura Wahl	6 th Grade	Algonquin Theater	To see a performance about World War II & Holocaust	Yes - 2	None	Students
April 14 & 15, 2015	Andrea Trischitta	Music, Language Arts	Middletown Arts Center	NJ State Film Festival	Yes - 2	None	School Account

22. Placement of Students on Home Instruction

Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#2809261300 Grade 5 January 13, 2015 – February 27, 2015 (Concussion)

23. Secretary’s Report

Recommend acceptance of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **December 31, 2014** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,095,838.66** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **December 31, 2014** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **December 31, 2014** per **Document F**. (The Treasurer of School Moneys Report for the month of **December 2014** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **December 31, 2014** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2014-2015 budgets for December and January** as recommended by the Superintendent of Schools, as per **Document E**.

Recommend acceptance of the **Elementary School Central Funds Report** for the month ending **December 31, 2014** as per **Document G**.

Purchase Orders for the month of **January 2015** be approved, as per **Document H**.

Recommend acceptance of the **Cafeteria Report** as per **Document I**.

Be It Resolved: that the **Bills (Current Expense)** in the amount of **\$1,999,019.13** for the month of **January 2015** be approved. Records of, checks (**#35703- #35798**) and distributions are on file

in the Business Office.

Confirmation of Bills (Current Expense) for December 2014 at \$2,089,579.99 and checks (#35568- #35702).

MANASQUAN/SENDING DISTRICTS

General Items

- 24. **Recommend** approval and acceptance of the Annual Training and Acknowledgement of Receipt of the New Jersey School Board Member and Trustee Code of Ethics and the participation in the required discussion and training of the ethics laws in accordance with N.J.A.C. 6A:32-3.2, as per **Document 1.**
- 25. **Recommend** approval to enter into a 3-year tax exempt municipal lease agreement for the purchase of security cameras (CCTV Systems) as follows and as per **Document 2:**

Lessor: US Bancorp Equipment Finance, Inc.
 Term: 36 months
 Rate: 2.27%
 Principal Amount: Not to exceed \$100,000
 1st Pmt. Due Date: Upon executed lease documents

The board approval to solicit lease quotes and purchase this equipment occurred at the December 16, 2014 Board Meeting. Three proposals were received with rates ranging from 2.27% - 8.96%. The proposals will be kept on file in the Business Administrator’s Office.

- 26. **Recommend** approval for the Boys’ and Girls’ Bowling Teams to use The Lanes at Sea Girt for practice for the 2014-2015 SY on an as needed basis for a fee of \$1.75 per game.

Personnel

- 27. **Recommend** approval of the High School personnel as per **Document 3.**

Professional Days

- 28. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

Date	Name	Destination	Purpose	Sub	Cost
January 13, 2015	Jesse Place	Monmouth Univ.	NJDOE PARCC Online Assessment Training	No	\$11.10 mileage
January 22, 2015	Jesse Place, Jamie Egan, Frank Scott	Edison	A national and state CTO perspective on PARCC	No	\$24.24 each mileage
January 27, 2015	Jesse Place Sean McCarthy	Princeton	PARCC Technical Training	No	\$25.69 each mileage
January 31, 2015	Colleen Smith	Mountain Lakes	Governance 1: New Board Member Orientation	No	\$43.98 mileage \$20 approx. tolls

February 4, 2015	Jesse Place, Barbara Kerensky Barbara Buckley, Eric Wasnesky	Monmouth County Curriculum Consortium, Millstone Township	Next Generation Science Standards	Yes - 8	\$79 each registration \$15.50 each mileage
February 4, 2015	Gretchen Boodey, Jason Bryant, Brett Lomas, Justin Roach	Newark	Fast Track to PARCC Success	Yes - 5	\$995 registration
March 12, 2015	Lynn Coates	Mt. Laurel	NJASBO, Review of pensions	No	\$37.37 mileage
May 12, 2015	Sandi Freeman Kim Read	Mt. Laurel	Administrative Assistant Program	No	\$37.37 mileage
June 6, 2015	Eugene Cattani	Jackson Liberty	New Board Member Orientation	No	\$11.53 mileage

Student Action

Field Trips

29. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
February 2015	Jim Fagen	History (high school & elementary students)	United Nations	To learn about the history and workings of the United Nations	Yes - 4	transportation 2 buses @ \$475 each	None

30. **Placement of Students on Home Instruction**

Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#181434 **Grade 9** **December 17, 2014 – TBD (Hospitalization)**
#151964 **Grade 12** **December 18, 2014 – TBD (Suspension)**
#16640 **Grade 11** **December 22, 2014 – TBD (Hospitalization)**
#182430 **Grade 9** **January 5, 2015 – TBD (Hospitalization)**
#182250 **Grade 9** **January 9, 2015 – TBD (Disciplinary)**
#18639 **Grade 9** **January 15, 2015 – TBD (Disciplinary)**

31. **Placement of Students Out of District**

Recommend approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document 4.**

Financials

32. **Recommend** acceptance of the following **High School Central Funds Report** for the month ending **December 31, 2014** as per **Document 5.**

33. **Old Business/New Business**

34. **Public Forum**

35. Executive Sessions

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client Privilege (potential litigation)
- X 8. Personnel Matters (chaperones, personnel incident, leaves of absence, hiring)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

36. Adjournment

Motion to Adjourn